PRINCIPAL REPORT

Dear Parents,

We are certainly looking forward to the 2017 school year with anticipation. Our first day of school ran very smoothly with both students and staff eager to start. It was wonderful to see so many smiling faces on parents and students on Tuesday morning. It is amazing how quickly the children have grown over the holidays.

From all accounts everyone has had an enjoyable holiday with friends and family. As you can tell by the classrooms our dedicated teachers and staff have spent several hours during the holidays to ensure that the classrooms are bright and welcoming and everything is prepared for the term ahead.

NEW STUDENTS & STAFF

Welcome to all of our new families and students. We hope that you thoroughly enjoy being part of the Toolamba Community. Our enrolment for this year is 163. We have 25 Foundation (Prep) students they are: Morgan Brand, Cohen Briggs, Lila Brown, Tyson Chapman, Cassin Cook, Charlee Corbett, Sophie Crawford, Bailey Davies, Chester Davis, Ruby Durward, Ave Giles, Chelsea Kinnane, Spencer Mason, Hunter Meek, Evie Monks, Evie Pogue, Teagan Roberts, Lara Sawyer, Lachlan Sorraghan, Peter Travel, Hugo Turnbull, Aleeah Walls, Linc Watson and Emerson Wild.

In Grade 2 we have Tom McIntosh and Grade 3, Natasha Argus, Shay Moloney and Jack Tamburro-Whitty. Grade 4 students are Makayla Argus and Abby McIntosh and finally Damon Moloney in Grade 6.

A very warm welcome to our new parents, Kirsty and Juan Briggs, Erin Kendall and Josh Brown, Emily and Duncan Crawford, Amanda and Peter Davies, Antonietta
Pennacchio and Craig Davis, Delvane Gardiner and Paul Mason, Sarah and Samuel Meek, Jessica Douglas-Monks and David Monks, Emily Ponting, Katie Lunn and Damien Walls, Roslyn Todd and Jason Wild, Lindy and Mark McIntosh, Belinda and Stephen Argus, Brook and Glen Moloney, Michelle Tamburro-Whitty. We encourage you to become involved in our school. Please don’t hesitate to contact us if you have any questions.

We are also very pleased to welcome Brad Maskell to the staff. Brad will be taking PE and Science across the school.

Staff for 2017

<table>
<thead>
<tr>
<th>Foundation</th>
<th>Mrs Jenny Bathman/Mrs Kate Golightly</th>
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</thead>
<tbody>
<tr>
<td>Grade 1</td>
<td>Miss Bec Larcombe</td>
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<tr>
<td>Grade 2</td>
<td>Mr Craig Thompson</td>
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<tr>
<td>Grade 3</td>
<td>Ms Patrice Anset</td>
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<tr>
<td>Grade 3/4</td>
<td>Mr Tristan Tarrant</td>
</tr>
<tr>
<td>Grade 5</td>
<td>Miss Sarah Maskell</td>
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<tr>
<td>Grade 5/6</td>
<td>Mrs Filippa Kimmorley</td>
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<tr>
<td>ART&amp; Social Skills-</td>
<td>Mrs Maria Serra</td>
</tr>
<tr>
<td>PE/Science</td>
<td>Mr Brad Maskell</td>
</tr>
<tr>
<td>Kitchen Garden</td>
<td>Mrs Kate Golightly</td>
</tr>
<tr>
<td>Student Support</td>
<td>Mrs Juanita Lardner</td>
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<tr>
<td></td>
<td>Mrs Nina Lemma</td>
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<tr>
<td>Business Manger</td>
<td>Mrs Jenny Davey- Please note that Jenny does not work on a Wednesday.</td>
</tr>
</tbody>
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After much discussion we have decided not to run Italian in Term 1. It was felt that the students would benefit more from the Social Skills Program. This will be reviewed at the end of Term 1.

AUSTRALIA DAY AWARDS

Congratulations to Keira Birchmore who won the Citizen of the Year. This is certainly well deserved. The Toolamba Australia Day Bush Bowl Event won the Community event of the Year.

ASSEMBLY & BADGE PRESENTATION

On Monday at our first assembly for 2017 we will be presenting our school leaders with their badges. Assembly will be at 2.50pm in the amphitheatere or central learning space depending on the weather. Parents are most welcome to attend.

WATER ONLY SCHOOL

Our school is a “Water Only School.” We have made a commitment to only allowing tap water to be consumed on school grounds.

WORKING BEE

Just as the children have grown over the holidays, so have our weeds. Therefore we are going to have to reschedule our working bee. It will take place on Sunday 19th February, commencing at 10.30am, followed by a BBQ lunch.

KINDER /SCHOOL WELCOME BBQ

Our Welcome BBQ will be on Thursday 9th of February from 5.30pm onwards so please pop this date on your calendar. All families are invited to attend. It is a great
opportunity to catch up with families, students and staff. Meat is provided. Families are asked to bring a salad or sweet to share. (BYO drinks and chairs)

MEDICATION
If your child requires medication please complete a form at the office so that it can be administered during the day.

UNIFORMS
Just a reminder that students may wear any coloured shoes however we expect them to wear plain white, black or blue socks with no logos.

INFORMATION SESSION
Information session for all sections will be held on Thursday the 16th of February.

Senior School 5pm- 5.45pm Grade 5/6
Middle School 5.45pm-6-30 pm Grade 3 / 4.
Junior School 6.30 pm-7.30 pm Prep, 1 & 2

Topics covered will be:
• Classroom routines
• Classroom expectations-what should your child know by the end of the year.
• Homework/How to assist your child
• How to be involved in the school

The information shared at these sessions will be extremely valuable for you and will assist with strengthening that very important home school partnership. There will also be the opportunity for you to ask questions of your child’s classroom teacher. If you require child care on the night or would like a topic addressed please complete the form at the end of the newsletter. Thank you

CURRICULUM DAY
Staff will be attending a professional learning day on the Thursday 23rd February. There will be no school on this day for students.

LUNCH ORDERS
Lunch Orders will start next Wednesday. Dawn and Cliff are currently providing a lunch service for the school on a Wednesday. Orders are to written on the front of a brown paper bag and returned to school by the Monday of each week. Please ensure you have the correct money. If for some reason you have placed an order and your child is not attending school on that day please ring Dawn’s (58265331) and cancel the order. A menu is attached to the newsletter.

CONCERNS & COMPLAINTS POLICY
I have included a copy of this policy in the newsletter. We value communication with families and developing strong home-school partnerships. We encourage you to come up and talk about your concerns as your child/children’s welfare is our key priority.

Have a lovely weekend,
Regards Heather

BOOK CLUB NOTICE 2017
We will no longer be accepting cash for Book Club.
EFTPOS, pay via the loop or write your credit card details.

PARENT CONCERNS & COMPLAINTS PROCEDURES
C Rationale:
Our school has both a desire and a responsibility to ensure that high standards of conduct are maintained by staff and students at all times, and that complaints are managed and resolved fairly, efficiently, promptly and in accordance with relative legislation.

Aim:
• The school’s approach to handling concerns and complaints is based on:
• Providing a safe and supportive learning environment;
• Building relationships between staff, parents and staff;
• Providing a safe working environment for staff;
• Providing and maintaining an harmonious, positive and productive school environment;
• Resolution of complaints in a fair, prompt efficient manner in accordance with relevant legislation.

This policy covers:
• general issues of student behaviour that are contrary to the school’s code of conduct
• incidents of bullying or harassment in the classroom or the school yard
• learning programs, assessment and reporting of student learning
• communication with parents
• school fees and payments
• general administrative issues
• any other school-related matters except as detailed below.

Expectations:
The school expects a person raising a concern or complaint to:
• do so promptly, as soon as possible after the issue occurs;
• provide complete and factual information about the concern or complaint;
• maintain and respect the privacy and confidentiality of all parties;
• acknowledge that a common goal is to achieve an outcome acceptable to all parties;
• act in good faith, and in a calm and courteous manner;
• show respect and understanding of each other’s point of view and value difference, rather than judge and blame;
• recognise that all parties have rights and responsibilities which must be balanced.

The school will address any concerns and complaints received from parents:
• courteously;
• efficiently;
• fairly;
• promptly, or within the timeline agreed with the person with the concern or complaint;
• in accordance with due process, principles of natural justice and the Department’s regulatory framework.

This policy and procedures do not cover matters for which there are existing rights of review or appeal, as detailed in the Victorian Government Schools Reference Guide. These matters include:
• student discipline matters involving expulsions
• complaints about employee conduct or performance and complaints that should be dealt with by performance management, grievance resolution or disciplinary action
• complaints by the Department’s employees related to their employment
• student critical incident matters
• other criminal matters

I have a concern / complaint, what do I do?
In the first instance, a complaint should be made to the school. The complainant should telephone, visit or write to:
• the student’s teacher or home group teacher about learning issues and incidents that happened in their class or group
• the principal about issues relating to staff members or complex student issues, school policy, school management, staff members or very complex student issues.

What happens next?
Your concern will be dealt with in a confidential and sensitive manner by the relevant staff member and principal. In discussion with yourself and the relevant staff/student (where appropriate) a mutually acceptable outcome will be decided upon. Implementation of any actions resulting from this concern will occur in a timely manner and you will be informed throughout the process of the status of your concern.

Still not happy?
If a person with a concern or complaint is not satisfied with the outcome determined by the school, they should contact the Department’s appropriate regional office.
The officer from the region will ask the complainant for a complete and factual account in writing of the concern or complaint and the complainant’s opinion about why the school did not resolve it to their satisfaction.
If the complaint cannot be resolved by the complainant, school and regional office working together, the regional office may refer it to the Department’s Group Coordination Division. The Division will ask the complainant for a complete and factual account in writing of the concern or
complaint and the complainant's opinion about why the school and regional office did not resolve it to their satisfaction and will ask the complainant to outline their view on the course of action required to resolve the complaint. Where the complainant is unable to provide a written account the officer from Group Coordination Division should act on the information provided.

**Other matters**

Personal support is most appropriate in situations where the complainant and others involved in the complaint process have emotional issues related to the complaint. Resources available to students, parents, teachers and support staff involved in addressing a concern or complaint may include the use of a mediator or advocate.

The school will make every effort to resolve concerns and complaints before involving other levels of the Department.

- The school will make every attempt to resolve a concern or complaint as quickly as possible. If your complaint involves many students and a range of issues, the school will need more time to investigate and resolve it.

- Should the complaint involve complex issues, the school might need to take advice from the Department's regional office which may take more time. The school will tell the complainant the new timeline for addressing the complaint and the reasons for any delays. In all cases, the school will try to resolve a concern or complaint within 20 school days.

The Principal in consultation with School Council may vary this Policy if circumstances require it.

This policy was last ratified by School Council in September 2013.

**NOTES FROM THE KITCHEN GARDEN....**

Kate Golightly will be running the school Kitchen Garden this year and it will be a wonderful opportunity for the Grade 3 and 4 students to grow, harvest and cook exciting and delicious school grown produce. The program does however rely heavily on the school community and any time parents, grandparents or friends can offer would be tremendous (a working with children certificate is required and is easy to obtain online). We would love a couple of parents to help out each week in the garden and kitchen helping the children on a Tuesday between 10:15am and 1pm. We also will be relying heavily on community donations or produce such as fresh fruit and vegetables to cook with, seeds, plants, tools, materials and other items for our garden, chooks and kitchen - do you have spare seedlings to donate, an old pasta machine or a spade that would be loved here at school??!! No matter how big or small please see Kate Golightly or Mr Kennedy with whatever you would like to help us with. Watch this space for exciting updates on our garden and kitchen!

**ART**

Art sessions will take place on Thursdays and Fridays. All students will require an art smock for these sessions. Thank you to those parents who have already sent one along with their child.

**COLOUR CODED NOTICES**

To assist with communication between school and home we have introduced a new colour coded system for notes which are sent home.

**YELLOW:** Notes which need to be completed and returned to school e.g. Active After School, Parent Teacher Sessions, Excursions and camps

**GREEN:** Information specific to a particular classroom or year level.

**BLUE:** Whole School Information –upcoming Events/activities e.g. Working Bee.
Reeve competed in little athletics state multi championships on the weekend at Bendigo. He took part in a Pentathlon 60 metre hurdle, long jump, 100 metre sprint, discus and 800 metre run. Points were accumulated from race times and distance in throws and jumps. Reeve came 6th in the state out of 71 participants and was the only country entrant to make top 25, in his age group.

CONCERT DVD
Last year we decided to have the concert videoed by a professional production company. A DVD has been produced from this and is now available and will cost $20 each. Please complete the order form, enclose payment and return to school.

RECEIVING THE NEWSLETTER BY EMAIL
If you would like to receive a copy by email as well as a paper copy, please complete the details below and return the form to school.

Name....................................................................................

Email .....................................................................................

FAMILY ACCOUNTS
Statements for school family accounts will be sent out on a monthly basis.
Instalments can be made by using the BPAY details on your statement. EFTPOS is also available at the office.

TOOLAMBA OUT OF HOURS SCHOOL CARE.
Out of School Hours Care is available at Toolamba Primary School; after school Monday to Friday from 3.15pm to 6pm during school terms. The price is $16.00 per session. Bookings can be made by ringing the After Hours Care number which is 0457 847 970. Please ring this number rather than book through the office.
Enrolment Forms are available from Fiona or the office. To make a booking for Mon, Tue, Wed or Thurs you need to ring before 12pm on that day. Bookings for Friday need to be made before 5.30pm on Thursday.

OCCASIONAL CARE
Occasional Care is available at Toolamba Kinder on Tuesdays from 9am-3pm and Fridays from 9am to 3pm. If you would like to book a place for your child, please call the Kinder on 5826 5320

COMMUNITY NEWS
MOOROOPNA CATS FAMILY FUN DAY
Sunday February 12th. 10.00am – 1pm
Mooroopna Football Oval
Junior Netball and Football registrations
Football and Netball drills and skills
$1.00 drinks and snags, jumping castle and raffles

TOOLAMBA LION’S CLUB Inc.
Meets 1st Tuesday of each month.
For more information contact:
Helen Morritt 5826 5005
Bill McDonald 5826 5182
Keira Birchmore 0417 252 874

FREE TO BE ME FAMILY DAY CARE
Greater Shepparton Family Day care
Phone: 0409 383 151 Email: Becc.guest@outlook.com
Welcome to Free to be Me Family Day Care. My name is Rebecca Ash and I am excited to be providing Day Care Services here in Toolamba with the support of Greater Shepparton Family Day Care. I am Diploma qualified and have been working in Children’s Services for three and a half years in long day care and also pre-school, in both an assistant and Room Leader role.
BOX2FITNESS
Monday & Wednesday Evenings. 6.15pm Toolamba Oval
Come join in the fun with me, Beck Brisbane with my box2fitness outdoor boxing classes. I am a certified personal trainer and qualified Thump Instructor and have been running classes at Toolamba for a few years. Boxing is approximately 80% anaerobic and 20% aerobic, which is why I included interval training along with cardio and body weight training, This workout combines strength, power, speed, agility and coordination all into one to ensure you get a well balanced workout.
$10 each
Come see what it's all about with a free first session.
Like my Facebook page and keep up to date with sessional information
https://www.facebook.com/box2fitnesswithbeckbrisbane/
Beck Brisbane 0428 384 827. THUMP BOXING

ACTIVITIES IN THE PARK
Traditional Indigenous Games
Toolamba Recreation Reserve
Friday 24/03/2017. 6.00pm-8.00pm

ADVERTISEMENTS
LEARN THE ART OF TAE KWON DO.
Where: Toolamba hall
When: Monday & Wednesday 7pm - 8pm
Cost: $70 insurance $40 per month
All age groups welcome. Come and visit us during one of our sessions to see what it's all about.
A great way to learn defence, get fit and build self confidence.
I look forward to meeting and teaching you,
Kylie Suratman (5th Dan)
Instructor.

GUITAR AND KEYBOARD LESSONS
Cliff Doornkamp conducts 20 minute lessons for both guitar and keyboard every Thursday. The cost is $17.00 per lesson (payable at time of lesson).
For more information please contact Cliff Doornkamp on 0474 769 963.

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Watches & Diamonds
Watchmaker and Manufacturing Jeweller.
All work done on the premises.
150 Hogan Street, Tatura
(03) 5824 1100

BOVINE INSEMINATIONS

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Topics covered will be:

- Classroom routines
- Classroom expectations-what should your child know by the end of the year.
- Homework- Words Their Way
- How to assist your child
- How to be involved in the school

Please circle the appropriate response. If you would like to attend more than one session please circle all of the ones you will be attending.

I/We _____________________________ will be attending the JUNIOR / MIDDLE /UPPER School Information session.

I / We will require child care for ______________ children.